

Coffeyville Amateur Radio Club

Coffeyville, Kansas

CONSTITUTION AND BYLAWS

Authority:

These bylaws have been adopted pursuant to authority evidenced by a majority vote of the Coffeyville Amateur Radio Club. (Hereafter referred to as the Club)

Name:

This Club shall be known as the Coffeyville Amateur Radio Club, also known as the C.A.R.C. (A non-profit Club.)

Preamble:

We, the undersigned, wishing to secure for ourselves the pleasures and benefits of an association of persons commonly interested in Amateur Radio, constitute ourselves the Coffeyville Amateur Radio Club and enact this constitution as our governing law. It shall be our purpose to further the exchange of information and cooperation between members, to promote radio knowledge, fraternalism and individual operating efficiency, and to so conduct club programs and activities as to advance the general interest and welfare of Amateur Radio in the community.

The Club will support Homeland Security, the Montgomery County Emergency Managers Office, the American Red Cross and the Salvation Army.

Membership: Article I

All persons interested in Amateur Radio communications shall be eligible for membership. Membership shall be by application and election upon such terms as the club shall provide in its by-laws.

Officers: Article II

Sec. 1. The officers of this club shall be President, Vice-President, Secretary and Treasurer. These four Officers' shall make up the Executive Committee.

Sec. 2. The officers of this club shall be elected for a term of one year by vote of the members present, provided there be a quorum, at the November meeting. The office of President shall

have a two-term limit. A member may be reelected as President after one year out of office and may hold any other officer position during that one-year.

Sec. 3. Vacancies occurring between elections must be filled by special elections at the first regular meeting following the vacancy.

Sec. 4. Dismissal of Officers or Members:

Officers may be removed by a three-fourths vote of the membership. Any member or Officer is subject to dismissal from membership for conduct which would cause the suspension or revocation of their amateur radio license or which would cause unfavorable concern to be reflected upon the Club and Amateur Radio in general. The dismissal proceedings begin with the executive committee contacting the individual to ascertain his intentions and comments in the matter brought forth. If this action is the dismissal of an Officer of the club, another member may be selected to temporarily take the officers position on the executive committee. This shall be done by vote of the membership at large. The executive committee shall bring to the next regular scheduled meeting the reply of the individual, should he not elect to represent himself to the membership. After discussion, a secret ballot will be conducted to decide whether that individual's membership shall be revoked.

Duties of Officers: Article III

Sec. 1. The President shall preside at all meetings, and conduct them according to the rules adopted. He/she shall enforce due observance of this Constitution and by-laws; decide all questions of order; sign all official documents adopted by the club, and perform all other duties pertaining to the office of President.

Sec. 2. The Vice-President shall assume all the duties of the President in his/her absence. In addition, he/she shall organize club activities, plan and recommend contests for operating benefits, and advance club interest and activity as approved by the club.

Sec. 3. The Secretary shall keep a record of the proceedings of all meetings, keep a roll of members, submit membership applications, read communications at each meeting, and mail written meeting notices to each member. At the expiration of his/her term he/she shall turn over all items belonging to the club to his/her successor.

Sec. 4. The Treasurer shall receive and receipt for all monies paid to the club; keep an accurate account of all monies received and expended; pay no bills without proper authorization (by the club or its officers constituting a business committee). At the end of each quarter he/she shall submit an itemized statement of disbursements and receipts. At the end of his/her term he/she shall turn over everything in his/her possession belonging to the club to his/her successor.

Meetings: Article IV

The by-laws shall provide for regular and special meetings. At meetings, a minimum of 2 Officers of the Club and a total of 4 members shall constitute a quorum for the transaction of business.

Dues: Article V

The club, by majority vote of those present at any regular meeting, may levy upon the general membership such dues or assessments as shall be deemed necessary for the business of the organization. Non-payment of such dues or assessments shall be cause for expulsion from the club within the discretion of the membership.

Membership Assistance: Article VI

As needed the President may assign ad hoc committees. Examples include: interference resolution, public relations, technical and operating committees.

Amendments: Article VII

This constitution or by-laws may be amended by a quorum vote of the membership. Proposals for Amendments shall be submitted in writing at a meeting. (Providing the membership has been notified at least 24 hours in advance of the meeting.)

Robert's Rules Of Order shall govern proceedings.

By-Laws:

1. Treasurer. It shall be the duty of the Treasurer to keep the constitution and by-laws of the club and have the same with him/her at every meeting. He/she shall note all amendments, changes and additions on the constitution and shall permit it to be consulted by members upon request.

2. Full Membership. Full membership is open to licensed amateurs who are in good standing with the club. Full membership includes all club privileges as well as rights to hold a club office and to vote for club officers. Associate membership is open to those actively engaged in a class leading to an Amateur Radio license and all other interested persons. Associate membership includes all club privileges except for the right to hold office and vote for club officers. Applications for membership shall be submitted at regular meetings. Good standing would mean, your dues are paid up and he/she has to attend two of the last three meetings.

3. Meetings. Regular meetings shall be held on the second Tuesday of each calendar month. The President upon the written request of any four club member may call a special meeting. Notices shall be sent to members concerning special meetings and the business to be

transacted. Only such business as designated shall be transacted. Such notices shall be sent so that they arrive not less than 24 hours before the meeting.

4. Dues. Dues will normally be set at the November meeting. Membership for new Technicians will be free for the first year. Dues for student members under the age of 21 will be \$5.00. A yearly assessment of \$15.00 per member is hereby assessed in accordance with the provisions of Article V of the constitution for the purpose of providing funds for expenses. Family memberships will be available at the current year's dues plus an additional Five dollars. Dues shall be due on the first meeting of the New Year.

5. Voting. All voting conducted at any meeting will be noted by the show of hands, with the exception of dismissal of officers or a member, which shall be by secret ballot. A student member is considering a voting member, a family membership shall have one vote only.

6. Expenditures: The President with the concurrence of one other member of the Executive Committee may authorize expenditures up to \$100.00 as may be necessary, outside of a normal business meeting. Examples: Field Day, repair of the repeater's, etc. This type of expenditure will be addressed at the next regularly scheduled meeting for approval.

Revised and approved this 12th day of April, 2016

President: Coffeyville Amateur Radio Club